

# Verifying Your Identity with Companies House

Ensuring your identity is verified with Companies House helps maintain compliance and keeps your business ready for upcoming legal requirements.

Follow the steps below to complete your verification quickly and securely.



## Option 1

### Verify Online via GOV.UK One Login ID Check

The simplest method, and our recommended option: The process is free and is usually completed within just a few minutes.

- Visit the [GOV.UK One Login website](#) and follow the ID Check instructions.
- You'll need one of the following photo IDs:
  - UK driving licence
  - UK passport
  - Non-UK passport (with chip)
  - UK biometric permit (BRP / BRC)
  - Frontier Worker permit
- You will also need to verify by use of a phone with a working camera (iPhone 6S / Android 10 or newer).



## Option 2

### Answering Security Questions Online at GOV.UK

If you can't use the One Login ID Check app, you can visit the website GOV.UK One:

- Complete questions based on your financial or mobile phone records.
- Have your UK passport or photocard driving licence ready for verification.





### Option 3

## Verify in Person at a Post Office

Whilst this option is ideal if online options aren't available, it is important to note that not all Post Offices are offering this service, so we recommend checking with them in advance.

- Start via GOV.UK One Login, enter your photo ID details.
  - Visit a Post Office offering in-branch verification.
  - Staff will scan your ID and take your photo.
  - Results are normally emailed within 1-2 days.
  - Accepted IDs include UK / non-UK passports, UK driving licence, EU ID card, or UK biometric permit.

### Secondary step – After Verification (applicable to all above options)

You'll receive a unique identifier number linked to all your directorships.

Verification is usually one-off, even if you hold multiple directorships or person with significant control (PSC) roles.



### Option 4

## Verify Through an Authorised Corporate Service Provider (ACSP)

If none of the above methods suit you, we can recommend an ACSP to work with you to verify your identity. It is important to note, though, that your provider will charge you for this service and their requirements will be the same as Option 1 above.

- You will need:
  - One form of photo ID.
  - Proof of address dated within the last 3 months.
- ID may be checked virtually or in person, with evidence recorded (e.g. screen grab of verification).

### Why choose to verify your identity now?

Companies House identity verification is mandatory from 18 November 2025. Completing the process now ensures you have the necessary ID and helps you avoid any last-minute compliance issues.

Finally, we urge you to take action early. Verify your identity today to keep your company fully compliant.

Finally, please remember our team is here to help you. Andrew Jackson Solicitors LLP offers a Company Secretarial support service to support you in running your business, safe in the knowledge that your interests are protected.

**To find out more, contact  
the team today.**



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